

<b>Summary of Responses to Statement of Licensing Policy</b>
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Consultee	Observations (inc. Section )	Comment / Action Taken	Amendments to Licensing Policy
Peter Underwood (NHDC Community Facilities Manager)	Does the Policy need to refer to the need for a land licence when using NHDC land ?	Policy deals specifically with the Licensing Act and should not seek to cover other areas of responsibility outside of the Act	None
	General comment welcoming the approach in relation to community premises	Comments welcomed	None
Cllr Fiona Hill  (On behalf of Royston Area Committee)	Concerns over community/cultural events missing the deadlines for TENs	Section 22 of the Policy in relation to TENs has been expanded to make the timescales clear	Section 22 expanded
	Concerns that communities are not always aware when a TEN is required	Not really a Policy issue, however, the Council website has recently been improved to include specific guidance for TENs	None
	Concerns that the law causes more problems for small community groups	As part of the Council's vision for licensing, a commitment has been included to stage TEN workshops throughout the District in conjunction with Town/Parish Councils and Area Committees	New section 23.7.2 introduced
Peter Carey (NHDC Environmental Health Manager)	General comment that the existing Policy has worked well	Comments welcomed	None
	Recommendation that the Policy is further reviewed when the changes to the licensing regime are introduced by Central Government	Section added to cover this issue	Section 2.5 added
	Suggestion that the section 'Fire Safety and Capacity' is renamed 'Public Safety'	Section re-named and sections added to cover all four licensing objectives; sections named accordingly	Sections 7 -10 either added or re-named
	Confirmation that Environmental Protection have no plans to introduce objective noise criteria	If objective noise criteria were to be introduced by Environmental Protection the Policy would have to refer to this	None
	Suggestion that the Policy explain when licences will be issued following consultation / hearings etc.	This is not a matter for the Policy which explains how the council will carry out its statutory function. Issuing if licences is governed by the legislation.	None
	Suggestion that the example given in section 2.4 conflicts with the text of that paragraph	Text was inaccurate and so amended to more accurately reflect the example which was correct	Text amended
	Suggestion that 'locality of premises' is added to the list of considerations in section 5.1	This issue is made clear within the Policy by the fact that each application will be considered on its own merits	None

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Peter Carey (NHDC Environmental Health Manager)	Suggestion that a condition may only be imposed in respect of one licensing objective	Policy is an accurate reflection of the legislation and Guidance	None
	Suggestion that it would be beneficial to expand on the concept of a Special Policy in relation to Cumulative Impact	As we propose no Special Policies in this respect it is felt unnecessary to cover this topic in great detail. If Special Policies were introduced in the future, this section would be expanded accordingly.	None
	Suggestion that it would assist to explain who is involved in the Hertfordshire Child Protection Committee	The Act requires us to nominate a body which the Policy does; no real benefit to expanding on the body's membership.	None
	Recommendation that the examples quoted at section 9.2 in relation to noise are highlighted as examples only and not an exhaustive list.	Agreed, this point needs to be clarified.	Wording amended
	Recommendation that section 9.3 is expanded to include Code of Practice for Outdoor Events, Noise Surveys/Assessments, Effective Ventilation/Extract Systems	Agreed, this expansion would be beneficial to the Policy	Wording amended
	Suggestion that live music is removed from section 9.4 as live music noise is difficult to control	The principle of this section is not to impose disproportionate conditions on community events so reference to live music needs to stay, however, wording amended to reflect that each case will be assessed on its own merits	Wording amended
	Suggestion that Public Safety section is difficult for a layman to understand	This was a difficult section to write due to its complexity and has been made as user-friendly as possible following many re-drafts.	None
	Question over the accuracy of the opening statement in section 7.2	Agreed, the statement is subjective and so has been re-worded accordingly	Wording amended
	Question: is alcohol a controlled substance ?	Agreed, the reference to controlled substances and alcohol has been amended to controlled substances including alcohol	Wording amended
Suggestion to include consultation period details in the Licensing Process section	Consultation is prescribed by the legislation and details are available on the Government website; not really a Policy issue	Wording amended	

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Peter Carey (NHDC Environmental Health Manager)	Recommendation that section 4.5 is expanded to include 'times of licensable activities' and the 'potential effect of noise'.	Agreed, both additions would be beneficial however the potential effect of noise has been amended to the potential effect on the licensing objectives, with noise as an example	Wording amended
	Suggestion to expand on the explanation of Temporary Event Notices	Not really a Policy issue; detailed guidance notes are available on the Council's website and the process is prescribed in the Act / Regulations under the Act	None
	Question: is it the Council's intention to continue with the Safety Advisory Team ?	It has been confirmed that SAT will continue so reference to it remains in Policy	None
	Suggestion that the effect of a Counter Notice is clarified in section 22.7	Agreed, this would be beneficial	Wording amended
	Question whether the Large Events section of the Policy would apply to Olympic Year and can the minimum periods be applied	The wording makes it clear that the Policy applies at all times when representations are received so it would apply to Olympic Year. The Policy in respect of timescales is lawful and works successfully in other Districts	None
	Suggestion that the Mandatory Conditions are explained in the Policy.	The detail of the Mandatory Conditions have been notified to the trade through an electronic licensing newsletter from NHDC, in the trade press and on the Government website; not really a Policy issue to be included in this document.	None
	Suggestion that the Minor Variation section contradicts and that further clarification is required. Also, details of consultation periods would be useful.	Agreed, section needs re-wording. Detailed clarification cannot be given as each application will be assessed on its own circumstances; Policy amended to reflect this stance. Consultation periods are prescribed by the Act and not really a Policy matter.	Wording amended

	Suggestion that live music reference is removed from Minor Variation section as it may have an adverse effect on licensing objectives.	To maintain the above comment that each application will be assessed on its own merits, this comment in relation to live music has been moved to the Vision for Licensing section as an aspiration not an absolute requirement.	Paragraph moved
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**APPENDIX A**

**Summary of Responses to Statement of Licensing Policy**

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Anthony Roche (NHDC Senior Lawyer)	Suggestion that the Policy is completely re-numbered to make it more logical and user-friendly	Agreed	Policy re-numbered
	Numerous suggestions of re-wording, amendments to layout structure and questions. (see attached memorandum	All issues raised by Legal accepted and incorporated into the Policy	Policy re-worded and re-structured